



**City of Mount Vernon, Ohio  
Demolition Permit**

202\_\_-DEMO-\_\_\_\_\_

**Site Identification**

Site Address: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_

Zoning District: **RR R-1 R-2 R-3 PND NC CB GB O/I M-1 M-1A P-1 R-MH**

Historic District: **Yes No**

Case Number of Historic Review Commission:  
*(attach the certificate of appropriateness)*

**Project Information**

Circle the type of structure to be demolished: **Commercial Residential** (Number of Dwellings: \_\_\_\_\_) **Residential Accessory**

Square footage of structure: \_\_\_\_\_ Proposed start date: \_\_\_\_\_ Expected completion date: \_\_\_\_\_

Estimated cost of demolition: \$ \_\_\_\_\_

Disposal Facility *(If more than one facility is required, please provide this information for all facilities used):*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Circle one:**

**Project specific questions**

<b>Yes No</b>	Does the demolition include any institutional, commercial, public or industrial structure, a residential structure containing more than four (4) dwelling units, or will the operation involve the demolition of multiple residential structures within a scheduled period of time? If YES, please provide a copy of the Ohio EPA Notification of Demolition and asbestos survey.		
<b>Yes No</b>	Will there be over 600 sq. ft. of total land disturbance? If YES, fill out a Stormwater Management and Erosion and Sedimentation Control Permit and submit it to the City Engineers Office.		
<b>Yes No</b>	Does the site have City water service?	If YES, please state if you would like the water system to be permanently capped.	<b>Yes No</b>
<b>Yes No</b>	Does the site have City sanitary sewer service?	If YES please state if you would like the wastewater system to be permanently capped.	<b>Yes No</b>
<b>Yes No</b>	Does the site have an existing water well? If YES, provide a copy of the appropriate documentation from Knox Public Health.		
<b>Yes No</b>	Does the site have a septic system? If YES, provide a copy of the appropriate documentation from Knox Public Health.		

**Permit Bond**

I hereby acknowledge that a Permit Bond is required before the City issues any demolition permit for a commercial structure, **and that the Bond will be claimed if demolition and related work causes harm to the public or the City of Mount Vernon, Ohio, or, if the work fails to comply with the guidelines described within the demolition permit. This includes all required inspections and certifications.** The bond may be in either (1) a cash deposit or (2) a letter of bond surety, but in either case must be equal to 100% of the cost of the demolition. Residential structures are not required to provide a permit bond unless deemed necessary as determined by the City Engineer, or his designee.

Applicant Initials: \_\_\_\_\_

Permit Bond amount: \$ \_\_\_\_\_

Date Permit Bond issued to City Engineers office: \_\_\_\_\_

Bond number: \_\_\_\_\_

Surety: \_\_\_\_\_

The Permit Bond has been returned to the Applicant by the City of Mount Vernon acknowledging that the work completed has been in full compliance with the ordinances and rules and regulations of the City of Mount Vernon, Ohio, and the guidelines described within the demolition permit.

Date mailed: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Initials: \_\_\_\_\_

Insurance	
<p>Proof of liability insurance must be provided for the demolition of all commercial structures, and as directed by the City Engineer, or his designee for residential structures, through a company licensed to do business in the State of Ohio in the minimum amount of \$1,000,000.00 for all commercial structures, and the minimum amount of \$500,000.00 for all residential structures, if required. The City Engineer, or his designee, may require proof of greater insurance amounts as determined necessary. No proof of insurance must be furnished in regard to demolition of an accessory building not exceeding 1000 square feet in area.</p> <p>Circle which level of proof of liability insurance is required for your demolition:</p> <p><b>None</b>      <b>Residential:</b> \$500,000      <b>Commercial:</b> \$1,000,000</p> <p><b>Other:</b> \$ _____</p>	<p>I hereby certify that the proof of insurance in the amount of \$ _____ has been provided to the City of Mount Vernon and acknowledge that the insurance will be claimed if demolition and related work causes harm to the public or the City of Mount Vernon, Ohio, or, if the work fails to comply with the guidelines described within the demolition permit. This includes all required inspections and certifications.</p> <p>Certificate Number: _____</p> <p>Date: _____</p> <p>Initials: _____</p>
Safety and Security	
<p><i>All demolitions of commercial structures, and as directed by the City Engineer, or his designee, for residential structures, are required to adhere to the guidelines below as stated in section 1303.13 of the Codified Ordinances of the City of Mount Vernon.</i></p>	
<b>Yes</b>	<p><b>No</b> Does your structure exceed 18ft in height AND will the demolition of the structure last longer than one day? If YES, you must ensure the structure is enclosed with a fence of at least 8 ft in height to prevent unauthorized access to the site and to warn the public of the dangerous condition.</p>
<b>Yes</b>	<p><b>No</b> Does your structure exceed one story in height and set less than 10 ft from a sidewalk or set less than ¼ of the height of the structure from any sidewalk, street, or alley? If YES, the sidewalk must be blocked-off and a temporary walkway should be constructed for the entire length of the project and be in use at all times that demolition activity extends above the 2nd floor.</p>
<b>Yes</b>	<p><b>No</b> Is your structure located in an area of high foot traffic? If YES, accessible temporary walkways should be constructed in the areas in which the sidewalk is blocked off.</p>
<b>Yes</b>	<p><b>No</b> Will the entire street need to be closed during the demolition? If YES, the sidewalk will not need to be blocked off during the closure.</p>
Contact Information	
Property Owner	Contractor
<p>Name: _____</p> <p>Firm: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>e-mail: _____</p> <p>Phone: _____</p> <p>Mobile: _____</p>	<p>Name: _____</p> <p>Firm: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>e-mail: _____</p> <p>Phone: _____</p> <p>Mobile: _____</p>
Signature and Certifications	
<p>I hereby certify that the demolition and related work will comply with the ordinances, rules and regulations of the City of Mount Vernon, Ohio. This includes all required inspections and certifications.</p> <p>Date: _____ Applicant's Signature: _____</p>	
City Approval	
<p>Date: _____</p> <p style="text-align: right;">_____ Brian Ball, City Engineer</p> <p>Comments: _____</p>	
Permit Fee	
<p>Residential Accessory Structures: <b>\$50.00</b></p> <p>Residential Structures up to a footprint of 6,000 sq. ft.: <b>\$100.00</b></p> <p>Commercial Structures up to 20,000 sq. ft.: <b>\$250.00</b></p> <p>Additional fees due for Commercial structures over 20,000 sq. ft. for every 5,000 sq. ft. or portion there of: <b>\$100.00</b></p> <p>Total fee due: \$ _____ Payment method: <b>Cash</b>      <b>Check #:</b> _____      Date Paid: _____      Receipt #: _____</p>	