Parade/Event Application

40 Public Square, Mount Vernon, OH 43050
740-333-9517; mtvmayor@mountvernonohio.org

Today's Date __________________ Please submit permit 20 days prior to event.

Date of Event __________ Day of Event ______ Start Time __________ End Time __________

Name of Event ___________________________________________ Admission Fee __________

Location/Route of Event ___________________________________ Estimated Number of Attendees ______

Event Purpose ___________________________________________ Organization __________

*If you wish to hang a banner you must fill out the BANNER APPLICATION and follow guidelines*

Explain your plans for:

Street Barricades ________________________________________ Electricity __________

Water ____________________________ Food __________

Music: Are you having music? Please describe ____________________________________________

Recreational Equipment: Are you erecting tents or renting any play equipment? __________

Security __________

Parking __________

Cleanup __________

Other Items __________

Contact Person:

Name ___________________________________________________

Address ________________________________________________

Email address ___________________________________________

Phone: (Home) __________________________ (Cell) ___________ (Work) __________________________

Approval:

_________________________________________________ Safety Service Director Date __________

_________________________________________________ Mayor Date __________

(2013 – updated 10/2015)
CITY OF MOUNT VERNON

INDEMNIFICATION AGREEMENT FOR SHELTER HOUSES

Date of Event ___________________________ Time of Use ___________________________

Name of Event ______________________________________________________________

Location of Event ____________________________________________________________

I, __________________________________________, agree to defend, indemnify, and hold harmless the City of Mount Vernon from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed, or recovered against or from the City of Mount Vernon by reason of any damage to property, personal injury, or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity.

1. Follow park rules and instructions given by park personnel.
2. Alcoholic beverages or containers are prohibited on the parks by City Ordinance 529.02.
3. Gambling not permitted on the premises.
4. To remove all refuse to appropriate trash containers.
5. To use only the designated area.
6. To accept the premises in its present condition and return it in like condition.
7. To vacate the premises at the scheduled time.
8. No personal property shall be on the premises other than during the reservation period.
9. Off-site signage is prohibited by City Ordinance. (Ordinance 1175.08)
10. Moving or re-arranging the picnic tables is prohibited.
11. Park closes at 11 pm (Parks are open April 1 through November 15, weather permitting)

I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE TERMS OF THIS AGREEMENT.

_________________________________________   ___________________________
Signature of Responsible Party                Date

_________________________________________
Email

_________________________________________
Phone(s)

PLEASE NOTE: No tents, inflatable toys, or other structures may be erected without first contacting the City of Mount Vernon Parks and Recreation at 740-393-9577.

Please sign and return to: Parks Department, City of Mount Vernon, 40 Public Square, Mount Vernon, OH 43050