



Mount Vernon

## Parade/Event Application

40 Public Square, Mount Vernon, OH 43050  
740-393-9517; mtvmayor@mountvernonohio.org

FOR OFFICE USE ONLY	
SSD	Rec. Dir
PD	Parks
Fire	Street
Eng	Water Off.
	Water Dist.

Please complete and return    Attach any drawings or additional information

Today's Date \_\_\_\_\_ Please submit permit 20 days prior to event.

Date of Event \_\_\_\_\_ Day of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Name of Event \_\_\_\_\_ Admission Fee \_\_\_\_\_

Location/Route of Event \_\_\_\_\_ Estimated Number of Attendees \_\_\_\_\_

Event Purpose \_\_\_\_\_ Organization \_\_\_\_\_

**\*If you wish to hang a banner you must fill out the *BANNER APPLICATION* and follow guidelines\***

**Explain your plans for:**

Street Barricades \_\_\_\_\_ Electricity \_\_\_\_\_

Water \_\_\_\_\_ Food \_\_\_\_\_

Music: Are you having music? Please describe \_\_\_\_\_

Recreational Equipment: Are you erecting tents or renting any play equipment? \_\_\_\_\_

Security \_\_\_\_\_

Parking \_\_\_\_\_

Cleanup \_\_\_\_\_

Other Items \_\_\_\_\_

**Contact Person:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

**Approval:**

\_\_\_\_\_ Safety Service Director                      Date \_\_\_\_\_

\_\_\_\_\_ Mayor    Date \_\_\_\_\_

(2013 – updated 10/2015)



MountVernon

## CITY OF MOUNT VERNON

### INDEMNIFICATION AGREEMENT FOR SHELTER HOUSES

Date of Event \_\_\_\_\_ Time of Use \_\_\_\_\_

Name of Event \_\_\_\_\_

Location of Event \_\_\_\_\_

I, \_\_\_\_\_, agree to defend, indemnify, and hold harmless the City of Mount Vernon from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed, or recovered against or from the City of Mount Vernon by reason of any damage to property, personal injury, or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity.

1. Follow park rules and instructions given by park personnel.
2. Alcoholic beverages or containers are **prohibited** on the parks by City Ordinance 529.02.
3. Gambling not permitted on the premises.
4. To remove all refuse to appropriate trash containers.
5. To use only the designated area.
6. To accept the premises in its present condition and return it in like condition.
7. To vacate the premises at the scheduled time.
8. No personal property shall be on the premises other than during the reservation period.
9. Off-site signage is **prohibited** by City Ordinance.(Ordinance 1175.08)
10. Moving or re-arranging the picnic tables is **prohibited**.
11. Park closes at 11 pm (Parks are open April 1 through November 15, weather permitting)

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**I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE TERMS OF THIS AGREEMENT.**

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date

Email \_\_\_\_\_

Phone(s) \_\_\_\_\_

**PLEASE NOTE:** No tents, inflatable toys, or other structures may be erected without first contacting the City of Mount Vernon Parks and Recreation at **740-393-9577**.

Please sign and return to: **Parks Department, City of Mount Vernon, 40 Public Square, Mount Vernon, OH 43050**