



**2009 MOUNT VERNON
INDIVIDUAL INCOME TAX RETURN**
FILING REQUIRED EVEN IF NO TAX DUE
FILE ON OR BEFORE APRIL 15, 2010

INCOME TAX DEPARTMENT
3 NORTH GAY STREET, SUITE A
MOUNT VERNON, OHIO 43050-3213
PHONE (740) 393-9524
FAX (740) 397-5293
WWW.MOUNTVERNONOHIO.ORG

FOR OFFICE USE ONLY				
DATE REC'D	INITIALS			
PMT \$ W/FORM	CHECK #			
CASH FAX	CK MAIL	MO OFC	CC CDB	U/DR
INIT/SCAN	BATCH #			

NAME AND ADDRESS: INDICATE CHANGE(S) BY CHECKING

NAME ADDRESS EFFECTIVE DATE _____

ACCOUNT NO. _____

SOCIAL SECURITY #

SPOUSE SOCIAL SECURITY #

PARTIAL YR. RESIDENT:

DATE MOVED IN: ____/____/____

DATE MOVED OUT: ____/____/____

COMPLETE THIS SECTION IF ONLY INCOME IN 2009 WAS NON-TAXABLE.

- I HAD NON-TAXABLE INCOME OF ACTIVE MILITARY PAY UNEMPLOYMENT DISABILITY (PROOF REQUIRED)
 I AM RETIRED AND HAVE NON-TAXABLE INCOME OF SOCIAL SECURITY/PENSION INTEREST/DIVIDENDS
 I AM UNDER 18 YEARS OF AGE, LIST DATE OF BIRTH _____
 TAXPAYER DECEASED, LIST DATE OF DEATH _____
 NO EMPLOYMENT, EXPLAIN _____

NOTE: W-2's, 1099's MISC & FEDERAL SCHEDULES OF INCOME MUST BE ATTACHED TO THIS FORM

INCOME

1. Qualifying wages, salaries and other employee compensation (report the higher of Box 5 or Box 18 on W-2 form) \$ _____
 2. Profit from income other than wages. MUST ATTACH FEDERAL SCHEDULES \$ _____
 3. 2106 Expenses. (FROM WORKSHEET, PAGE 2) MUST ATTACH FORM 2106, FED SCHEDULE A AND FED 1040 PAGE 2 \$ _____
 4. **TOTAL TAXABLE INCOME (ADD LINE 1 AND LINE 2. SUBTRACT LINE 3)** \$ _____

TAX

5. TAX – Multiply Taxable Income – Line 4 by 1.50% \$ _____

TAX WITHHELD, PAYMENTS & CREDITS

6. Mount Vernon tax withheld (Local/Box 19 on W-2) \$ _____
 7. Credit allowed for earnings taxed by other cities (Limited to 1%)
 (W-2 must show tax paid to other city or attach other receipted city return) \$ _____
 8. 2009 Declaration of Estimated Tax paid to Mount Vernon \$ _____
 9. Prior Year Overpayment that was not refunded \$ _____
 10. **TOTAL PAYMENT AND CREDITS (ADD LINE 6 THROUGH 9)** \$ _____

BALANCE DUE, REFUND OR CREDIT

11. BALANCE DUE OR OVERPAYMENT (Line 10 minus Line 5) \$ _____
 12. Late filing penalty (after April 15th due date) – 10% of the amount of the unpaid tax or \$25.00 dollars, whichever is greater
 (whether or not taxes are owed) \$ _____
 13. Declaration penalty: \$10.00 per each quarter not paid \$ _____
 14. Interest: 1% per month \$ _____
 15. Total Penalty (Add Line 12 through Line 14) \$ _____
 16. **TOTAL TAX DUE INCLUDING PENALTY & INTEREST (SUM OF LINE 11 AND LINE 15)** \$ _____
 17. Overpayment to be refunded \$ _____ or Credit to next year estimate \$ _____
 IF TAX DUE/REFUND IS UNDER \$1.00, NO PAYMENT OR REFUND/CREDIT IS REQUIRED.

**MANDATORY 2010 DECLARATION OF ESTIMATED TAX
IF YOU OWE \$300 OR MORE IN TAX THAT IS NOT WITHHELD, YOU MUST FILE AND PAY ESTIMATED TAX.
MUST BE PAID QUARTERLY TO AVOID PENALTIES AS ESTABLISHED BY ORDINANCE.**

2010 ESTIMATE

18. TOTAL ESTIMATED TAX (TOTAL INCOME X 1.5%) \$ _____
 19. LESS CREDITS
 A. MOUNT VERNON TAX WITHHELD \$ _____
 B. TAX PAID TO OTHER CITIES (NOT TO EXCEED 1.00% PER W2, PER CITY) \$ _____
 C. CREDIT FROM PRIOR YEAR(S) \$ _____
 D. TOTAL CREDITS (ADD LINE 19A THROUGH 19C) \$ _____
 20. NET TAX DUE (LINE 18 MINUS 19D) \$ _____
 21. AMOUNT PAID WITH THIS DECLARATION (NOT LESS THAN 1/4 OF LINE 20) \$ _____

TAX DUE

22. **PAYMENT DUE WITH FILING (LINE 16) \$ _____ + (LINE 21) \$ _____ = AMOUNT ENCLOSED ... \$ _____**

I CERTIFY THAT I HAVE EXAMINED THIS RETURN, INCLUDING ACCOMPANYING SCHEDULES AND STATEMENTS, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IT IS TRUE, CORRECT AND COMPLETE

If this return was prepared by a Tax Preparer, check here if we may contact him/her directly with questions regarding the preparation of this return.

SIGNATURE OF TAXPAYER (REQUIRED) _____ DATE _____ SIGNATURE OF PREPARER, IF OTHER THAN TAXPAYER _____ DATE _____
 SIGNATURE OF SPOUSE (IF JOINT RETURN, BOTH MUST SIGN) _____ TELEPHONE NUMBER _____ NAME AND ADDRESS OF PREPARER _____ TELEPHONE NUMBER _____

MAKE CHECK PAYABLE TO "DIVISION OF INCOME TAX" OR CALL (740) 393-9524 TO MAKE A CREDIT CARD PAYMENT
 SEND TO MOUNT VERNON DIVISION OF INCOME TAX, 3 NORTH GAY ST., SUITE A, MOUNT VERNON, OH 43050
 Office Hours 8:00am – 4:00pm Monday to Friday

INSTRUCTIONS

1. **LINE 1** – Report the higher Box 5/Medicare Wages or Box 18/Local Wages on your W-2 form(s). Include 401 (k) and group life insurance payments. ALL W-2'S MUST BE ATTACHED TO THIS FORM.
2. **LINE 2** – To be completed if you have income other than W-2 income. MUST ATTACH FEDERAL SCHEDULES.
3. **LINE 3** – 2106 Expenses. **SEE WORKSHEET – ADJUSTMENTS TO INCOME** BELOW. MUST ATTACH FORM 2106, FEDERAL SCHEDULE A AND FEDERAL 1040, PAGE 2.
4. **LINE 4** – Total Taxable Income (Add Line 1 and Line 2, Subtract 3).
5. **LINE 5** – TAX – Multiply Taxable Income, Line 4 by 1.5%.
6. **LINE 6** – Enter the amount withheld for Mount Vernon (Local/Box 19 on W-2).
7. **LINE 7** – Credit for taxes paid to another City is limited to 1% of the amount of income earned in that City on which tax was due and paid. You must take each W-2 and compute the tax credit individually, then insert the total tax credits on Line 7.
Example: On an income of \$10,000.00 earned in a City with a 2.25% earnings tax rate, the employer should withhold \$225.00. The maximum allowable credit for Mount Vernon in this case would be \$100.00 (1% of 10,000.00).
8. **LINE 8** – Enter payments made on Declaration of Estimated Tax.
9. **LINE 9** – Enter prior year overpayment that was not refunded.
10. **LINE 10** – Enter total payments and credits (Add LINE 7 through LINE 9).
11. **LINE 11** – Balance due or overpayment (Line 10 minus Line 5). If tax due/refund amount is under \$1.00, no payment required; no refund/credit carry forward will be issued.
12. **LINE 12** – Late filing penalty (after April 15th due date) Enter 10% of the amount of the unpaid tax or \$25.00 dollars, whichever is greater (whether or not taxes are owed).
13. **LINE 13** – Delcaration penalty: \$10.00 per each quarter not paid for 2009 if previous year's balance due was \$300.00 or more.
14. **LINE 14** – Interest: 1% per month.
15. **LINE 15** – Total Penalty (Add Line 12 through Line 14).
16. **LINE 16** – Total tax due including penalty & interest (Sum of Line 10 and Line 15).
17. **LINE 17** – Overpayment to be refunded or credited to next year.

WORKSHEET – ADJUSTMENTS TO INCOME

1. EMPLOYEE BUSINESS 2106 EXPENSE	\$	
2. Minus Schedule A (2%) Deduction Must attach both Schedule A and 2106 Subject to 2% Federal Limitations allowed.	\$	
TOTAL ADJUSTMENTS (1 minus 2)	\$	

(put on Line 3)

THE FOLLOWING IS A LIST OF WHAT INCOME IS TAXABLE AND WHAT INCOME IS NOT. PLEASE NOTE THESE LISTS ARE NOT ALL INCLUSIVE AND IF YOU HAVE RECEIVED ANY TYPE OF INCOME THAT DOES NOT APPEAR ON THE LIST, CONTACT THE INCOME TAX DEPARTMENT FOR ASSISTANCE.

TAXABLE INCOME	NET PROFITS FROM:	NON-TAXABLE INCOME
Gross wages, salaries, commission and other compensation to include:	Unincorporated businesses:	A. Military pay including reserve pay.
1. Sick pay and vacation pay (including annual leave).	a. Sole proprietorships – Schedule C or C-EZ	B. Income earned while under 18 years of age.
2. Income from wage-continuation plans.	b. Rental properties – Schedule E	C. Alimony and Child Support.
3. Stock options – taxed when exercised on amount indicated on W-2 form.	c. Partnerships – Schedule B	D. Capital gains – unless filed on Form 4797.
4. Cost of group term life insurance over \$50,000.	d. Farm Net Income – Schedule F	E. Interest.
5. Severance pay.	e. Trusts and Estates (file and pay as entity)	F. Dividends.
6. Compensation paid in property or the use thereof at fair market value to the same extent as taxable under the Federal Internal Revenue Act and so indicated on the W-2 form.		G. Social Security benefits.
7. Tips.		H. Worker's Compensation.
8. Deferred Income Plans.		I. State unemployment benefits.
9. 401-K Plans.		J. Welfare payments.
10. Income from guaranteed annual wage contracts.		K. Income of religious, fraternal, charitable, scientific, literary or educational institutions to the extent that such income is derived from tax-exempt real estate, tax –exempt tangible or intangible property or tax –exempt activities.
11. Bonuses/Prizes connected with employment.		L. Housing for Clergy.
12. Directors fees.		M. Pension income – includes lump sum distributions.
13. Union steward fees.		N. Annuities-at time of distribution.
14. Ordinary income from Form 4797.		O. 125 Cafeteria Plan contribution
15. Profit Sharing – if from non-qualified plan.		

2010 DECLARATION PAYMENT CALENDAR

April 15, 2010 File return. Make 1st Quarter payment.	July 31, 2010 Make 2nd Quarterly payment.	Oct. 31, 2010 Make 3rd Quarterly payment.	Jan. 31, 2011 Make 4th Quarterly payment.	April 15, 2011 File return. Pay any balance due.
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